

**Step 1: Provide all identification numbers assigned to your business**

- 1 _____
Federal Employer Identification Number (FEIN)
- 2 _____
National Association of Computerized Tax Processors (NACTP) Vendor number
- if applicable
- 3 _____
Illinois Account ID (if applicable)
- 4 _____
Previously assigned IDOR substitute forms 3-digit vendor ID - if applicable
- 5 ☐ **New enrollment** ☐ **Renewal**

Step 2: Provide your business and contact information

- 6 _____
Legal name of business
- 7 _____
Doing business as (dba) name (if different than above)
- 8 _____
Street address Suite #

City State ZIP
- 9 _____
Primary contact representative (first and last name)
(_____) _____
Daytime phone number
- _____ Email address
- 10 _____
Website address

Step 3: Tell us about your production of substitute forms**11 Describe your production or use (may check more than one)**

- a ☐ Forms library product is offered for purchase
Product name _____
Illinois tax forms used in this product are
____ purchased from another vendor _____
____ used as an unaltered image in my product
____ developed as part of our product
- b ☐ Tax software product is offered for purchase
Product name _____
Illinois tax forms used in this product are
____ purchased from another vendor _____
____ used as an unaltered image in my product
____ developed as part of our product
- c ☐ Tax services product is offered for purchase
Product name _____
Illinois tax forms used in this product are
____ purchased from another vendor _____
____ used as an unaltered image in my product
____ developed as part of our product
- d ☐ I am a tax professional and develop a substitute tax form or forms I use for my clients. My clients do not produce the form.
- e ☐ The form is developed for my private use and is not offered for sale.
- f ☐ I am a tax professional who requests draft access and who does not produce substitute forms.

12 Check the type of Illinois taxes applicable to your substitute forms

☐ Individual income tax ☐ Withholding income tax ☐ Business income tax ☐ Sales/Use/Other

13 Complete Line 14 on Page 2. Provide a separate page for each product produced.**Step 4: Read agreement and sign below**

I am authorized by the business named in Step 2 to complete this agreement regarding substitute forms production. I agree to comply with the development and submission requirements in the 2025 Substitute Forms Guidelines. If notified of an error relating to forms design, written instruction, or the scan line or barcode, I agree to correct the error, notify my customers, and email evidence of the correction to the email address below within 10 business days of receiving the department's notice. I understand that after receiving and approving my completed Form IL-8633-SF, IDOR will provide me instructions on how to access the draft forms area on the IDOR website at **tax.illinois.gov**, where I will access updated information and draft forms. For business uses described in Step 3 — a through c, I understand that a list of approved forms along with my business and tax product name may be published on IDOR's website at **tax.illinois.gov**.

Signature of representative (product or taxpayer)

Title

Email address

(_____) _____
Daytime phone number

Email completed form to: Rev.VendorForms@illinois.gov



Illinois Department of Revenue

IL-8633-SF 2025 Substitute Forms Provider Annual Enrollment

14 Forms and Schedules Supported (check all that apply):

Product name _____

Individual Income Tax	☐ IL-4562	☐ Schedule F (IL-1065)
☐ IL-1040	☐ Schedule INL	☐ Schedule K-1-P
☐ IL-1040-X	☐ Schedule INS	☐ Schedule K-1-P(3)
☐ Schedule CR	☐ Schedule J	☐ Schedule K-1-P(4)
☐ Schedule ICR	☐ Schedule M	☐ Schedule 1299-A
☐ Schedule NR	☐ Schedule NB	☐ IL-1120-ST/Schedule B
☐ Schedule IL-E/EITC	☐ Schedule NLD	☐ IL-1120-ST-X/Schedule B
☐ Schedule M	☐ Schedule UB	☐ IL-1120-ST-V
☐ Schedule IL-WIT	☐ Schedule UB/INS	☐ IL-1120-ST-X-V
☐ IL-4852	☐ Schedule UB/NLD	☐ Schedule F (IL-1120-ST)
☐ IL-2210	☐ Schedule 80/20	
☐ IL-1310	☐ Schedule 1299-B	
☐ Schedule F	☐ Schedule 1299-D	Sales/Use Tax
☐ Schedule 1299-C	☐ Schedule 4255	☐ ST-1
☐ IL-8857	☐ Subgroup Schedule (UB)	☐ ST-1-X
☐ Schedule G	☐ IL-990-T	☐ ST-2
☐ IL-8453	☐ IL-990-T-X	☐ ST-2-X
☐ IL-4562	☐ IL-990-T-V	Other
☐ IL-4644	☐ IL-990-T-X-V	☐ PTAX-260-A
☐ Schedule 4255	☐ IL-1041/Schedule D	☐ PTAX-280-A
☐ IL-1040-ES	☐ IL-1041-X/Schedule D	☐ _____
☐ IL-1040-V	☐ IL-1041-V	☐ _____
☐ IL-1040-X-V	☐ IL-1041-X-V	☐ _____
☐ IL-505-I	☐ IL-56	☐ _____
Withholding Income Tax	☐ IL-1000-E	☐ _____
☐ IL-941 / Schedule P	☐ IL-4644	☐ _____
☐ IL-941-X / Schedule P-X	☐ Schedule CR	☐ _____
☐ IL-501	☐ Schedule F (IL-1041)	☐ _____
☐ Schedule WC	☐ Schedule I	☐ _____
Business Income Tax	☐ Schedule K-1-T	☐ _____
☐ IL-1120	☐ Schedule K-1-T(3)	☐ _____
☐ IL-1120-X	☐ Schedule NR	☐ _____
☐ IL-1120-V	☐ IL-1065/Schedule B	☐ _____
☐ IL-1120-X-V	☐ IL-1065-X/Schedule B	☐ _____
☐ IL-477	☐ IL-1065-V	☐ _____
☐ IL-2220	☐ IL-1065-X-V	☐ _____

If you produce more than one product, copy this page and complete Line 14 for each product.