

# Publication 131-D January 2023 Withholding Income Tax Payment and Return Due Dates

The information in this publication is current as of the date of the publication. Please visit our website at <u>tax.illinois.gov</u> to verify you have the most current revision.

This publication is written in the plain English style so the tax information is easier to understand. As a result, we do not directly quote Illinois statutes and the Illinois Administrative Code. The contents of this publication are informational only and do not take the place of statutes, rules, and court decisions. For many topics covered in this publication, we have provided a reference to the applicable section or part of the Illinois Administrative Code for further clarification or more detail. All of the sections and parts referenced can be found in Title 86 of the Code.

#### About this publication

Publication 131-D, Withholding Income Tax Payment and Return Due Dates, identifies all Illinois withholding payment and Form IL-941, Illinois Withholding Income Tax Return, due dates for the current calendar year.

Publication 131-D is updated every year and is a supplement to <u>Publication 131</u>, <u>Withholding Income Tax Payment and Filing Requirements</u>.

#### Related publications:

- Publication 131, Withholding Income Tax Payment and Filing Requirements;
- Publication 130, Who is Required to Withhold Illinois Income Tax
- Booklet IL-700-T, Illinois Withholding Income Tax Tables, to calculate withholding;
- Publication 110, W-2, W-2c, W-2G, and 1099 Filing and Storage Requirements for Employers and Payers, including New 1099-K Electronic Filing Requirements; and
- Publication 121, Illinois Income Tax Withholding for Household Employees.

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#### Taxpayer Bill of Rights

You have the right to call the Illinois Department of Revenue (IDOR) for help in resolving tax problems.

You have the right to privacy and confidentiality under most tax laws.

You have the right to respond, within specified time periods, to IDOR notices by asking questions, paying the amount due, or providing proof to refute the IDOR's findings.

You have the right to appeal IDOR decisions, in many instances, within specified time periods, by asking for department review, by filing a petition with the Illinois Independent Tax Tribunal, or by filing a complaint in circuit court.

If you have overpaid your taxes, you have the right, within specified time periods, to a credit (or, in some cases, a refund) of that overpayment.

For more information about these rights and other IDOR procedures, you may write us at the following address:

PROBLEMS RESOLUTION OFFICE ILLINOIS DEPARTMENT OF REVENUE PO BOX 19014 SPRINGFIELD IL 62794-9014

Get Illinois Department of Revenue forms and information at tax.illinois.gov

#### General Information

#### How do I make my withholding payments? How do I file Form IL-941, Illinois

- Payments are made electronically or with Form IL-501 on either a monthly or semi-weekly payment schedule.
- Electronic mandates for Illinois Withholding Income Tax:
   You must make withholding tax payments electronically if you are assigned to the semi-weekly payment schedule.

# How often must I make withholding payments?

There are two different payment schedules — monthly and semi-weekly.

- Monthly payers: Payments are due on the 15th day of the month following the month in which the tax was withheld.
- Semi-weekly payers: Illinois follows the federal rule that allows you at least three banking days to make your payments.

<u>=Note</u>→ Anytime a due date falls on a weekend **or** state recognized holiday, we adjust the due date to the next business day.

# How do I file Form IL-941, Illinois Withholding Income Tax Return?

All Forms IL-941 must be filed electronically. If you are unable to file electronically, you may request Form IL-900-EW, Waiver Request, through our Taxpayer Assistance Division. The waiver request must be completed and submitted back to IDOR. You will be notified if the waiver request is approved or denied.

Avoid common errors: Make sure that your Form IL-941 includes your withholding information in Step 4. IDOR does not calculate these entries for you.

#### Monthly Payment and Quarterly Filing Schedules

For tax withheld in... Payment is due... Form IL-941 is due...

First quarter (ending March 31, 2023) Monday, May 1, 2023

January 2023 Wednesday, February 15, 2023
February 2023 Wednesday, March 15, 2023
March 2023 Monday, April 17, 2023\*

\*Due dates account for all allowable holidays and weekends that would otherwise be the payment or filing due date. April 15, 2023,

falls on the weekend.

#### Second quarter (ending June 30, 2023)

April 2023 Monday, May 15, 2023

May 2023 Thursday, June 15, 2023

June 2023 Monday, July 17, 2023\*

\*Due dates account for all allowable holidays and weekends that would otherwise be the payment or filing due date. July 15, 2023,

falls on the weekend.

#### Third quarter (ending September 30, 2023)

July 2023 Tuesday, August 15, 2023

August 2023 Friday, September 15, 2023

September 2023 Tuesday, October 17, 2023\*

\*Due dates account for all allowable holidays and weekends that would otherwise be the payment or filing due date. October 15, 2023, falls fall on the weekend.

#### Fourth quarter (ending December 31, 2023)

October 2023 Wednesday, November 15, 2023

November 2023 Friday, December 15, 2023

December 2023 Tuesday, January 16, 2024\*

\*Due dates account for all allowable holidays and weekends that would otherwise be the payment or filing due date. January 15, 2024, recognizes Martin Luther King, Jr. Day.

Monday, July 31, 2023

Tuesday, October 31, 2023

Wednesday, January 31, 2024

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## Payment and Filing Due Dates

## 2023 Semi-weekly Payments and Quarterly Filing Schedules

Tax withheld for	Payment is due	Form IL-941 is due
First quarter (ending March 31, 2023)		Monday, May 1, 2023
January 1-3, 2023	Friday, January 6, 2023	
January 4-6, 2023	Wednesday, January 11, 2023	
January 7-10, 2023	Friday, January 13, 2023	
January 11-13, 2023	Thursday, January 19, 2023*	
January 14-17, 2023	Friday, January 20, 2023	
January 18-20, 2023	Wednesday, January 25, 2023	
January 21-24, 2023	Friday, January 27, 2023	
January 25-27, 2023	Wednesday, February 1, 2023	
January 28-31, 2023	Friday, February 3, 2023	
February 1-3, 2023	Wednesday, February 8, 2023	
February 4-7, 2023	Friday, February 10, 2023	
February 8-10, 2023	Thursday, February 16, 2023*	
February 11-14, 2023	Friday, February 17, 2023	
February 15-17, 2023	Thursday, February 23, 2023*	
February 18-21, 2023	Friday, February 24, 2023	
February 22-24, 2023	Wednesday, March 1, 2023	
February 25-28, 2023	Friday, March 3, 2023	
March 1-3, 2023	Thursday, March 9, 2023*	
March 4-7, 2023	Friday, March 10, 2023	
March 8-10, 2023	Wednesday, March 15, 2023	
March 11-14, 2023	Friday, March 17, 2023	
March 15-17, 2023	Wednesday, March 22, 2023	
March 18-21, 2023	Friday, March 24, 2023	
March 22-24, 2023	Wednesday, March 29, 2023	
March 25-28, 2023	Friday, March 31, 2023	
March 00 04 0000	Maderale Add F 0000	

<sup>\*</sup>Due dates account for all allowable holidays and weekends that would otherwise extend the payment or filing due date. January 16, 2023, recognizes Martin Luther King's birthday; February 13, 2023, recognizes Abraham Lincoln's birthday; February 20, 2023, recognizes President's Day; March 6, 2023, recognizes Casimir Pulaski Day.

Wednesday, April 5, 2023

March 29-31, 2023

## Payment and Filing Due Dates

## 2023 Semi-weekly Payments and Quarterly Filing Schedules

Tax withheld for	Payment is due	Form IL-941 is due
Second quarter (ending June 30, 2023)		Monday, July 31, 2023
April 1-4, 2023	Monday, April 10, 2023* (Good Friday)	
April 5-7, 2023	Wednesday, April 12, 2023	
April 8-11, 2023	Friday, April 14, 2023	
April 12-14, 2023	Wednesday, April 19, 2023	
April 15-18, 2023	Friday, April 21, 2023	
April 19-21, 2023	Wednesday, April 26, 2023	
April 22-25, 2023	Friday, April 28, 2023	
April 26-28, 2023	Wednesday, May 3, 2023	
April 29-May 2, 2023	Friday, May 5, 2023	
May 3-5, 2023	Wednesday, May 10, 2023	
May 6-9, 2023	Friday, May 12, 2023	
May 10-12, 2023	Wednesday, May 17, 2023	
May 13-16, 2023	Friday, May 19, 2023	
May 17-19, 2023	Wednesday, May 24, 2023	
May 20-23, 2023	Friday, May 26, 2023	
May 24-26, 2023	Thursday, June 1, 2023*	
May 27-30, 2023	Friday, June 2, 2023	
May 31-June 2, 2023	Wednesday, June 7, 2023	
June 3-6, 2023	Friday, June 9, 2023	
June 7-9, 2023	Wednesday, June 14, 2023	
June 10-13, 2023	Friday, June 16, 2023	
June 14-16, 2023	Thursday, June 22, 2023*	
June 17-20, 2023	Friday, June 23, 2023	
June 21-23, 2023	Wednesday, June 28, 2023	
June 24-27, 2023	Friday, June 30, 2023	
June 28-30, 2023	Thursday, July 6, 2023*	

<sup>\*</sup>Due dates account for all allowable holidays and weekends that would otherwise extend the payment or filing due date. April 7, 2023, recognizes Good Friday; May 29, 2023, recognizes Memorial Day; June 19, 2023, recognizes Juneteenth; and July 4, 2023, recognizes Independence Day.

## Payment and Filing Due Dates

## 2023 Semi-weekly Payments and Quarterly Filing Schedules

Tax withheld for	Payment is due	Form IL-941 is due
Third quarter (ending September 30, 2023)		Tuesday, October 31, 2023
July 1-4, 2023	Friday, July 7, 2023	
July 5-7, 2023	Wednesday, July 12, 2023	
July 8-11, 2023	Friday, July 14, 2023	
July 12-14, 2023	Wednesday, July 19, 2023	
July 15-18, 2023	Friday, July 21, 2023	
July 19-21, 2023	Wednesday, July 26, 2023	
July 22-25, 2023	Friday, July 28, 2023	
July 26-28, 2023	Wednesday, August 2, 2023	
July 30-August 1, 2023	Friday, August 4, 2023	
August 2-4, 2023	Wednesday, August 9, 2023	
August 5-8, 2023	Friday, August 11, 2023	
August 9-11, 2023	Wednesday, August 16, 2023	
August 12-15, 2023	Friday, August 18, 2023	
August 16-18, 2023	Wednesday, August 23, 2023	
August 19-22, 2023	Friday, August 25, 2023	
August 23-25, 2023	Wednesday, August 30, 2023	
August 26-29, 2023	Friday, September 1, 2023	
August 30-September 1, 2023	Thursday, September 7, 2023*	
September 2-5, 2023	Friday, September 8, 2023	
September 6-8, 2023	Wednesday, September 13, 2023	
September 9-12, 2023	Friday, September 15, 2023	
September 13-15, 2023	Wednesday, September 20, 2023	
September 16-19, 2023	Friday, September 22, 2023	
September 20-22, 2023	Wednesday, September 27, 2023	
September 23-26, 2023	Friday, September 29, 2023	
September 27-29, 2023	Wednesday October 4, 2023	

<sup>\*</sup>Due dates account for all allowable holidays and weekends that would otherwise extend the payment or filing due date. September 4, 2023, recognizes Labor Day.

Friday, October 6, 2023

September 30, 2023

Tax withheld for ...

## Payment and Filing Due Dates

### 2023 Semi-weekly Payments and Quarterly Filing Schedules

Payment is due...

Form IL-941 is due...

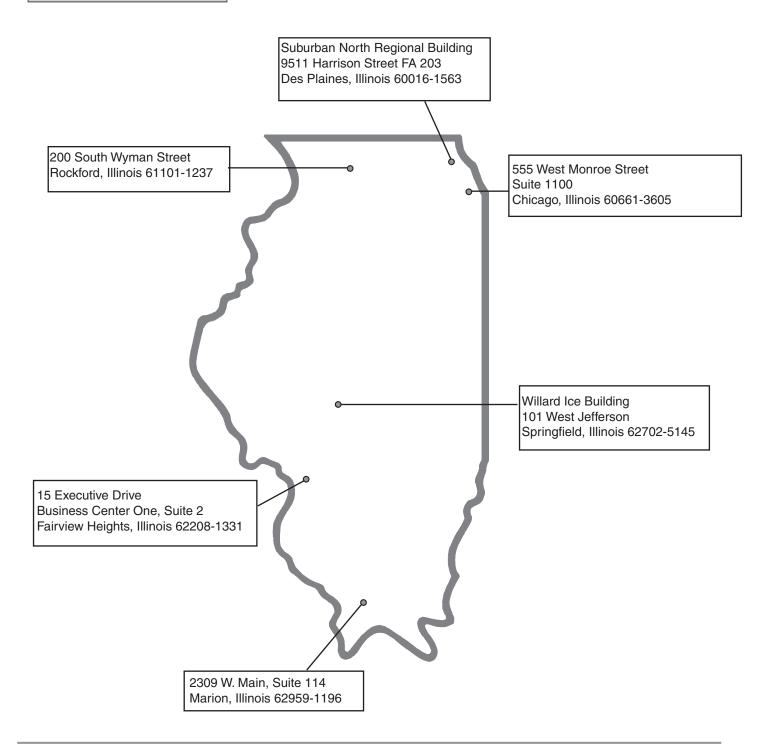
Fourth quarter (en	dina Decemb	er 31. 2023)
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Wednesday, January 31, 2024

October 1-3, 2023 October 4-6, 2023 October 7-10, 2023 October 11-13, 2023 October 14-17, 2023	Friday, October 6, 2023 Thursday, October 12, 2023* Friday, October 13, 2023 Wednesday, October 18, 2023 Friday, October 20, 2023
October 18-20, 2023	Wednesday, October 25, 2023
October 21-24, 2023	Friday, October 27, 2023
October 25-27, 2023	Wednesday, November 1, 2023
October 28-31, 2023	Friday, November 3, 2023
November 1-3, 2023	Wednesday, November 8, 2023
November 4-7, 2023	Monday, November 13, 2023
November 8-10, 2023	Wednesday, November 15, 2023
November 11-14, 2023	Friday, November 17, 2023
November 15-17, 2023	Wednesday, November 22, 2023
November 18-21, 2023	Monday, November 27, 2023*
November 22-24, 2023	Wednesday, November 29, 2023
November 25-28, 2023	Friday, December 1, 2023
November 29-December 1, 2023	Wednesday, December 6, 2023
December 2-5, 2023	Friday, December 8, 2023
December 6-8, 2023	Wednesday, December 13, 2023
December 9-12, 2023	Friday, December 15, 2023
December 13-15, 2023	Wednesday, December 20, 2023
December 16-19, 2023	Friday, December 22, 2023
December 20-22, 2023	Thursday, December 28, 2023*
December 23-26, 2023	Friday, December 29, 2023
December 27-29, 2023	Thursday, January 4, 2024*
December 30-31, 2023	Friday, January 5, 2024

<sup>\*</sup>Due dates account for all allowable holidays and weekends that would otherwise extend the payment or filing due date. October 9, 2023, recognizes Columbus Day; November 10, 2023, recognizes Veteran's Day; November 23, 2023, recognizes Thanksgiving; December 25, 2023, recognizes Christmas Day; January 1, 2024, recognizes New Year's Day.

## **Office Locations**



#### **Contact Information**

Visit our website at <u>tax.illinois.gov</u>. For specific phone number and email contacts, see our <u>Contact Us</u> page.

Call us at 1 800 732-8866 or 217 782-3336.

Call our TDD (telecommunications device for the deaf) at 1 800 544-5304.

Write us at Illinois Department of Revenue, PO Box 19001, Springfield, IL 62794-9001.

Call our 24-hour Forms Order Line at 1 800 356-6302.