



An Introduction to the Virtual Audit Room

What is the Virtual Audit Room (VAR)?

The Virtual Audit Room has been created to help the audit process become more efficient and cost effective. It is built in a SharePoint environment and is available by **invitation** only. A secure folder will be created for each audit using the VAR.

The VAR is a secure, confidential environment where access is controlled and sensitive information is electronically shared. Your auditor will create a secure folder, where

- you can share books and records electronically with your auditor; and
- your auditor can share document requests, audit workpapers, and other information with you.

Key benefits

Using the Virtual Audit Room offers

- quick and convenient electronic access to your audit information; and
- the ability to share most common electronic file types (e.g., .pdf, .doc, .xls, etc.) in a secure, confidential environment.

How will I know if a Virtual Audit Room will be used for my audit?

Your auditor will discuss the VAR and its uses with you during the initial audit meeting. If it is determined that the VAR will be used for your audit, you will receive an email invitation.

For assistance or additional information regarding your VAR account, call your assigned auditor.