



LTAD Newsletter

May 2021

Inside this Issue

Introduction	1
IDOR's New Messaging System.....	1
Workshop Information	1
Upcoming Tax Rate Changes	2
Reciprocal Agreement on Exchange of Information	2
MyLocalTax Updates	2
LTAD Website	2
Senior Citizens Real Estate Tax Deferral Program	2
Local Government Contact Information	2
Did You Know?	2
Important Dates	2
LTAD Contact Information	2

This newsletter is written to inform you of recent updates or news provided by the Local Tax Allocation Division.

For information or forms:

Visit our website at:
tax.illinois.gov

Contact us at:

Local Tax Allocation Division 3-500
Illinois Department of Revenue
101 W. Jefferson Street
Springfield, IL 62702
Phone: 217 785-6518
REV.LocalTax@illinois.gov

This is the first quarterly newsletter provided by the Local Tax Allocation Division (LTAD). Typically, it will be sent in January, April, July, and October. Due to the local elections, the initial newsletter will be provided in May so the newly elected officials will be in office. Because of LTAD's June workshop, a July newsletter will not be provided this year, so expect the next newsletter in October. Only one May newsletter was mailed to each local taxing district, so please make sure to share this information with the Clerk, Treasurer, and any other interested parties. Future newsletters will be sent electronically only, and instructions to sign up are below.

IDOR's New Messaging System

The Illinois Department of Revenue (IDOR) recently implemented a web-based e-mail/SMS text subscription management system to allow the public to subscribe to news and information available through IDOR's existing website. The system allows users to build a subscription profile and select topics for which they wish to receive updates. When IDOR updates information on a topic, subscribers receive an email and/or text message. Users may customize and manage their subscription profile to receive exactly the types of information they desire. The system allows IDOR to dramatically increase its ability to communicate effectively with its intended audience, while reducing the use of more costly forms of communication, such as mail and postage, phone calls, and advertising.

Click here to subscribe (https://public.govdelivery.com/accounts/ILDOR/subscriber/new?category_id=ILDOR_C2). Select email as your subscriber type, enter your email address, enter a password, and select submit to subscribe. You will then be provided with Subscription Categories, choose "Local Governments" and for the topic, choose your type of government ("Municipality," "County," or "PPRT District"). Not only will you receive notification of future newsletters that way, but you'll also receive other information that LTAD will begin sending out using this method.

Workshop Information

Once again, LTAD will be holding our annual Local Government Workshop virtually this year. The workshop will be held June 16, 2021 from 9:00 a.m. to 12:00 p.m.

To register, please send your name, title, email address, and phone number to REV.LocalTax@illinois.gov. We are also accepting suggestions for topics to cover during this workshop. This workshop will be recorded and posted to IDOR's website, for viewing at any time.



Upcoming Tax Rate Changes

Rate changes for various tax types will take effect July 1, 2021. The bulletins either have been sent, or soon will be sent, to impacted businesses as well as impacted local governments. Local governments will receive a message through their MyLocalTax account for each bulletin. These bulletins will also be posted to our website, and some already have been. These bulletins can be found at: <https://www2.illinois.gov/rev/research/news/pages/default.aspx>

Reciprocal Agreement on Exchange of Information

If your list of authorized individuals changed due to the election, retirement, or any other reason, please update your agreement with IDOR as soon as possible. Your list must be recertified annually, and if this recertification has not been completed timely, your authorized MyLocalTax (MLT) account(s) will be closed until this has been completed. Only those currently employed by the local government or otherwise authorized by law may remain on your agreement or have an authorized MLT account.

MyLocalTax Updates

We appreciate your input and have made some updates to MLT. For example, our MLT Tutorial and Frequently Asked Questions (FAQ's) can now be found along the menu bar in the MLT portal. Before contacting LTAD, please first check to see if your issue is addressed by one or both documents.

We are working on additional upgrades that we hope will be ready to demonstrate during the Local Government Workshop.

Look for this logo!



LTAD Website

If you haven't already, please bookmark the LTAD website (<https://www2.illinois.gov/rev/localgovernments/LocalTaxAllocation/Pages/default.aspx>). This is a good resource for local government officials where you can find sample ordinances, ballot questions, and other forms and agreements, detailed information about various tax types, training materials such as prior workshop presentations, as well as links to allocation information.

Senior Citizens Real Estate Tax Deferral Program

To request a payoff letter for a program participant, simply send the PIN and payoff date to REV.LocalTax@illinois.gov.

When submitting payment for the program, please provide the PIN, the date the payment was received in your office, whether or not you kept the \$50 treasurer's fee as part of the payment, and where the lien release(s) should be sent, if different from the property address.

Local Government Contact Information

LTAD no longer will send mail to a specific individual, we will send it to the title (City Clerk, County Treasurer, etc.) so we do not need to update the name every time the office holder changes. Along those same lines, the mailing address should be to a local government office, not a home address, if at all possible.

Did You Know?

You don't have to receive your distributions by paper check. You can set up direct deposit through the Comptroller's Office by calling 217 557-0930.

Important Dates	
June 16	Local Government Workshop
September 20	Simplified Municipal Telecommunication Tax ordinance deadline for rate changes effective January 1, 2022
October 1	Ordinance deadline for all other tax rate changes

LTAD Contact Information

LTAD staff continues to work remotely, so email is the best way to contact LTAD. However, certain documents, such as ordinances, must be mailed.

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