



Worksheet and Signature Document for Form ST-556-LSE

(For Use with Lease Transactions for Vehicles, Watercraft, Aircraft, Trailers,
and Mobile Homes)

DO NOT MAIL — For dealership records only. Keep in your records
as verification of customer signature, if obtained on this form.

Tax return no.: _____

Account ID: _____

Taxable location no.: _____

1 Enter the name, address, and Federal Employer Identification Number of the leasing company

Name _____ FEIN _____
Street _____ City _____ State _____ ZIP _____

2 Enter the name and address of the lessee

Name(s) _____
Street _____ City _____ State _____ ZIP _____

3 Describe the item leased

☐ **A** Vehicle ☐ **B** Watercraft ☐ **C** Aircraft Identification no. _____
☐ **D** Trailer ☐ **E** Mobile Home ☐ **F** _____ Year _____ Make _____
Check one: ☐ New ☐ Used Body style and model _____

4 Enter the date of delivery

Month ____ / Day ____ / Year ____

5 Describe the trade-in, if any

Item traded in _____ Identification no. _____
Year _____ Make _____ Body style and model _____

6 Exempt or lease to a nonresident - If so, check the correct box below, **and** see instructions for Section 8.

☐ **A** Lease to non-Illinois resident - **See instructions.** Drive-away permit/License plate no. _____ State _____
☐ **B** Lease for use as farm implement or lease of ready-mix concrete truck
☐ **C** Lease to tax-exempt governmental body - Tax-exempt no. E- _____
☐ **D** Lease to an interstate carrier for hire for use as rolling stock - Certificate of authority no. _____
☐ **E** Other (Please explain.) _____

7 Indicate how you determined your selling price - Check the box that indicates the amount entered in Section 8 Line 1.

The selling price in Section 8 is: ☐ **A** the amount due at signing, plus the total amount of lease payments (see rules of eligibility in instructions), or
☐ **B** the actual selling price.

Go to page 2 to complete Step 8



8 Enter the price, and figure the tax (Round to nearest dollar)

1	Selling price (If eligible, this is the amount due at signing, plus total lease payments. Otherwise, enter the actual selling price.)	1	_____
2	Total trade-in credit or value (Do <u>not</u> enter any amount on Line 2 if you checked Box A in Section 7 above.)	2	_____
3	Amount subject to tax [Line 1 - Line 2]	3	_____
4	Tax [Line 3 X _____ (RATE)] (Note: See instructions regarding sales from temporary locations.)	4	_____
5	Use tax for certain districts. Do not report home rule use tax below.		
	a. County _____	5	_____
	b. City _____	6	_____
	c. Township _____	7	_____
6	Total tax [Line 4 + Line 5]	7a	_____
7	Retailer's allowance if filed on time [Line 6 X 1.75% (.0175)]	8	_____
7a	MED fee (if applicable)	9	_____
8	Net tax due [Line 6 - Line 7 + Line 7a (if applicable)]	10	_____
9	Excess tax collected	11	_____
10	Total tax due [Line 8 + Line 9]	12	_____
11	Credit amount		
12	Amount due [Line 10 - Line 11]		

Under penalties of perjury, we state that we have examined this return, including any schedules and statements, and to the best of our knowledge, it is true, correct, and complete. If the seller has taken a qualified trade-in, we also state that the purchaser has properly assigned and surrendered the title of the trade-in to the seller.

Signature of purchaser(s) _____ Date _____ Signature of seller _____ Date _____