



IL-8633-I Application to File Illinois Individual Income Tax Returns Electronically for Software Developers

Mail to: Electronic Commerce Division, Illinois Department of Revenue, P.O. Box 19479, Springfield, IL 62794-9479

An assigned Internal Revenue Service (IRS) Electronic Filer Identification number (EFIN) and an IRS Electronic Transmitter Identification number (ETIN) are required to complete Form IL-8633-I. We will not process Form IL-8633-I without both the IRS identification numbers. If any of the information you provide below changes after you submit your Form IL-8633-I, you must complete and submit a "Revised" Form IL-8633-I to update your information.

Step 1: Complete the following information

1 _____
Legal name of business (as shown on tax return)

6 _____
Federal employer identification number (FEIN) or Social Security number (SSN)

2 _____
Doing business as (dba) name (if different than Line 1)

7 _____
Primary contact representative

3 _____
Business street address

Ext.: _____
Daytime phone - include area code FAX number and area code

City _____ State _____ ZIP _____

8 _____
Alternate contact representative

4 _____
Mailing address (if different than above)

Ext.: _____
Daytime phone - include area code FAX number and area code

City _____ State _____ ZIP _____

5 _____
Business e-mail address

Step 2: Provide your EFIN and ETIN

9 EFIN: _____ ETIN: _____

Step 3: Sign below - Signature is required for both new and revised applications

Under the penalties of perjury, I state that I have examined this form and, to the best of my knowledge it is true, correct, and complete. I state that this business will comply with all the provisions of the program, that acceptance for participation is not transferable, and that noncompliance will void participation in the program. I am authorized to make and sign this statement on behalf of the business.

Name and title of official or principal owner of the business (Please print.)

SSN of an official or principal owner of the business

Signature of the official or principal owner of the business

Date



IL-8633-I Instructions

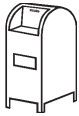
General Information

Who must submit this application?

Any business that develops electronic return formatting software must submit Form IL-8633-I, Application to File Illinois Individual Income Tax Returns Electronically for Software Developers, to participate in the Illinois Individual Income Tax Electronic Filing Program. If any of the information you provide changes after you submit your Form IL-8633-I, you must complete and submit a "Revised" Form IL-8633-I, to update your information. This includes any business that is sold or changes its organizational structure.

CAUTION: Electronic Return Originators (EROs), **DO NOT** submit Form IL-8633-I, or send a copy of the IRS 8633, or the IRS acceptance letter. EROs that are registered in the IRS Electronic Filing Program, and are in good standing, are automatically registered in the Illinois program.

Where should I mail the application?



ELECTRONIC COMMERCE DIVISION
ILLINOIS DEPARTMENT OF REVENUE
PO BOX 19479
SPRINGFIELD IL 62794-9479

What if I have questions?

If you have questions, write us at Electronic Commerce Division, Illinois Department of Revenue, PO Box 19479, Springfield, Illinois 62794-9479; or call our Springfield office weekdays between 8 a.m. and 4 p.m. at **217 524-4767**. You can also visit our Web site, which features electronic filing information, forms, and booklets at tax.illinois.gov.

Step-by-Step Instructions

Step 1: Complete the following information

Line 1 - Write the legal name of your business (as shown on your tax return).

Line 2 - If, for the purpose of electronic filing, your business uses any name other than the name on Line 1, write that name.

Line 3 through 5 - Follow the instructions on the form.

Line 6 - If you are a partnership or corporation, write your federal employer identification number (FEIN). Sole proprietors without a FEIN, write your Social Security number (SSN).

Lines 7 and 8 - Provide the name, daytime phone and FAX (including area code) of your primary and alternate contact representatives. **Note:** It may be necessary to contact your business during testing and throughout the processing year.

Step 2: Provide your EFIN and ETIN

Line 9 - Write your EFIN and ETIN. You must have a valid EFIN and ETIN that has been assigned and approved by the IRS.

Step 3: Sign below

Signature is required for both new and revised applications.

Read the applicant's agreement and provide the name, title, and SSN of the person who is authorized to act and sign for your business in legal or tax matters. Also, **sign** and **date** the application. All applications must have an original signature and date. We will not accept a photocopy of a signature.