



## What's new for 2013?

- Your mailing address is now required information on Step 1.
  - If you wish to allow us to speak with your preparer about your return, check the box in Step 6, and see Specific Instructions for more information.
  - A number of Income tax credit and subtraction changes are in place for the 2013 filing season. See the instructions for Schedule 1299-A for more information.
  - Changes are in place for Form IL-1023-C and Form IL-1000 filers that affect this year's and next year's filing. Form IL-1023-C, Form IL-1000, and the corresponding amended returns will be retired **next year** and cannot be used for tax years ending on or after December 31, 2014. The amounts that would have been reported on these forms will be
    - reported** on your 2014 Form IL-1065, Form IL-1120-ST, Form IL-1041, or the corresponding amended returns, and
    - paid** with those returns or with Form IL-505-B.
- If you elect to credit an overpayment on this year's return to a tax year ending on or after December 31, 2014, you must include the overpayment credit as an overpayment credit claimed on your IL-1065 or Form IL-1120-ST for that tax year.
- In addition, Form IL-1023-CES and Form IL-1000-P cannot be used for making voluntary prepayments for tax years ending on or after December 31, 2014. These vouchers have been replaced by Form IL-516-I and Form IL-516-B, Pass-through Prepayment Vouchers. Form IL-516-I and Form IL-516-B allow you to voluntarily prepay your own tax liability from Form IL-1065 or Form IL-1120-ST, as well as make voluntary pass-through entity prepayments on behalf of your partners or shareholders for tax years ending on or after December 31, 2014. See Form IL-516-I and IL-516-B for more information.

## General Information

### Who must file Form IL-1023-C-X?

You should file Form IL-1023-C-X if you are amending a previously filed, processable Form IL-1023-C, Composite Income and Replacement Tax Return, for a tax year ending **on or after December 31, 2007**. If the associated Form IL-1065, Partnership Replacement Tax Return, or Form IL-1120-ST, Small Business Corporation Replacement Tax Return, original figures are amended, you must file Form IL-1065-X, Amended Partnership Replacement Tax Return, or Form IL-1120-ST-X, Amended Small Business Corporation Replacement Tax Return, separately.

**Note** Use Form IL-843, Amended Return or Notice of Change in Income, and the corresponding year's Form IL-1023-C, to amend tax years ending **prior to December 31, 2007**.

### What if I need to change my return before the extended due date expires?

If you filed your original Form IL-1023-C and a state or federal correction or change needs to be made before the extended due date expires (see the instructions of your original return), you should file Form IL-1023-C-X. Due to the automatic extension, any return filed after the original return and on or before the extended due date will be treated as the original return.

### How long do I have to amend my return?

The amount of time you have to amend your return depends on whether your Form IL-1023-C-X is being filed to report a state or federal change.

**State change** - If your change decreases the tax due to Illinois and you are entitled to a refund, you must file Form IL-1023-C-X within

- three years after the due date of the return (including extensions),
- three years after the date your original return was filed, or
- one year after the date your Illinois tax was paid, whichever is latest.

If your change increases the tax due to Illinois, you should file Form IL-1023-C-X and pay the tax, penalty, and interest promptly.

**Federal change** - You should not file this form until you receive a federal finalization notification from the IRS stating that they have accepted your change, either by paying a refund, or by final assessment, agreement, or judgment.

If your federal change decreases the tax due to Illinois and you are entitled to a refund, you must file Form IL-1023-C-X within two years plus 120 days of federal finalization.

If your federal change increases the tax due to Illinois, you must file Form IL-1023-C-X and pay any additional tax within 120 days of IRS partial agreement or finalization. In order to avoid late payment penalties, you must attach proof of the federal finalization date, showing the change was reported to Illinois within 120 days of IRS acceptance, or you may be assessed a late-payment penalty.

**Note** If you fail to notify us of your change by filing Form IL-1023-C-X, we may issue a notice of deficiency at any time. Once you file your change, we may issue a notice of deficiency within two years.

### Who should sign the return?

If you are filing Form IL-1023-C-X to report distributed

- partnership income, a general partner must sign the return.
- S corporation income, a corporate officer must sign the return.

If you are operating as a business organized under the Lloyd's plan of operation, an officer of that plan must sign Form IL-1023-C-X.

**Preparer information** — Any person paid to prepare the return must provide a signature, date the return, and write the preparer's taxpayer identification number. If the preparer is an employee or partner of a firm or corporation, the preparer must also provide the firm's name, address, and instead of the preparer's taxpayer identification number, the preparer must provide the firm's identification number. Self-employed preparers must provide their own name, address, and taxpayer identification number in the appropriate spaces.

## Can a reasonable facsimile be used?

In general, you must use forms prescribed by the Illinois Department of Revenue. Separate statements not on forms provided or approved by the Department will not be accepted and you will be asked for appropriate documentation. **Failure to comply with this requirement may result in failure to file penalties, a delay in the processing of your return, or a delay in the generation of any refund.** Additionally, failure to submit appropriate documentation when requested may result in a referral to our Audit Bureau for compliance action.

**Composite returns must be filed on Form IL-1023-C-X.** Do not send a computer printout with line numbers and dollar amounts attached to a blank copy of the return. Computer generated printouts are not acceptable, even if they are in the same format as the Department forms. Computer generated forms from a Department-approved software developer are acceptable.

## What are the penalties and interest?

**Penalties** — You will owe

- a **late-filing penalty** if you do not file a processable return by the extended due date;
- a **late-payment penalty** if you do not pay the tax you owe by the original due date of the return;
- a **bad check penalty** if your remittance is not honored by your financial institution;
- a **cost of collection fee** if you do not pay the amount you owe within 30 days of the date printed on your bill.

**Interest** — The interest rate is the federal underpayment rate, which is set by the IRS under IRC Section 6621.

**Note** → For more information about penalties and interest, see Publication 103, Penalties and Interest for Illinois Taxes, available at [tax.illinois.gov](http://tax.illinois.gov).

## What must I attach to my Form IL-1023-C-X?

This form must contain a complete explanation of the reasons for filing the claim or amendment. You **must** attach proof of the federal finalization date and any required schedules or forms to support your claim. If Form IL-1023-C-X is submitted without the proper attachments, it may be partially or totally denied.

Examples of federal finalization include a copy of one or more of the following items:

- your audit report from the IRS
- your federal record of account verifying your ordinary business income

If you are filing Form IL-1023-C-X because

- you filed an amended federal return (U.S. Form 1065 or U.S. Form 1120S) and your tax due to Illinois decreases, you must attach proof of the federal finalization date, a copy of that form, plus any other related forms, schedules, or attachments, including a signed and dated copy of any federal report of income tax examination changes, if applicable.
- you filed an amended federal return (U.S. Form 1065 or U.S. Form 1120S) and your tax due to Illinois increases, you must attach proof of the federal finalization date, including a signed and dated copy of any federal report of income tax examination changes, if applicable, showing the change was reported to Illinois within 120 days of IRS acceptance, or you may be assessed a late-payment penalty.
- of a change by the IRS to the U.S. Form 1065 or U.S. Form 1120S, you must include all copies of the federal examining officer's reports, including preliminary, revised, corrected, and superseding reports, and a signed and dated copy of any federal report of income tax examination changes, if applicable.
- of changes, other than those described above, see Form IL-1023-C Instructions for the year you are changing to determine what attachments you must provide.

## What if I need additional assistance or forms?

*If you need additional assistance,*

- visit our website at [tax.illinois.gov](http://tax.illinois.gov);
- write to us at **PO BOX 19044, Springfield, Illinois 62794-9044**;
- call our Taxpayer Assistance Division at **1 800 732-8866 or 217 782-3336**; or
- call our telecommunications device for the deaf at **1 800 544-5304**.

Our office hours are 8:00 a.m. to 5:00 p.m., Monday through Friday.

*If you need additional forms or schedules,*

- visit our website at [tax.illinois.gov](http://tax.illinois.gov); or
- write to us at **PO BOX 19010, Springfield, Illinois 62794-9010**.

## Specific Instructions

For instructions regarding completion of Steps 1, 3 and 4, refer to the Form IL-1023-C Instructions and schedules for the year being amended.

Specific instructions for most of the lines are provided on this page. Lines that are not discussed in the instructions are self-explanatory.

Write the tax year you are amending in the space provided at the top of Form IL-1023-C-X.

### Step 1: Identify your partnership or S corporation

**A — All taxpayers:** Type or print your legal business name. If you have a name change from your original return, check the corresponding box.

**B —** Type or print your mailing address. If your address has changed since you filed your last return, check the box.

**D —** Check the appropriate box to indicate whether you filed Form IL-1065, or Form IL-1120-ST.

**E — Check the appropriate box for the reason you are filing this return.** If you are amending due to a federal change, you **must** check the appropriate box for partial agreed or finalized and include the date of IRS finalization, which might not be the date the federal amended return was filed. Attach a dated copy of any federal examining officer's report. If you do not provide this date, you may be assessed penalties and interest.

**F —** If any partners or shareholders included in this composite return are trust members, you must check this box.

**G —** If the partners or shareholders included in this composite return are individuals and/or estate members only, you must check this box.

## Step 2: Explain the changes on this return

The purpose of Step 2 is to allow you to explain the specific changes you are making to your Illinois tax return. You should include a copy of the Form IL-1065-X or Form IL-1120-ST-X with all relevant information, including, but not limited to, changes made to

- specific addition and subtraction modifications,
- credit or credit recapture amounts, and
- the federal or other state return that caused changes to the Illinois return.

You must provide an explanation for each line item you change.

### General Information for Steps 3 and 4

**Column A** — Write the amounts from your most recently filed or adjusted return for the year that you are amending. These may be figures from your original Form IL-1023-C, or a previously amended or audited return.

**Column B** — Write the correct amount for each line in Column B.

For each line item you change, you must provide an explanation for that change in Step 2.

### Steps 3: Figure your income and net income tax

**Lines 1a through 2c** — List each item and the amount on the line provided. Refer to your Form IL-1023-C, Step 2, Specific Instructions, for the year being amended.

**Line 5** — Write the total amount of recapture of investment tax credits passed through to members included on this return, as shown on their Schedules K-1-P and K-1-T. **Attach** Schedule 4255, Recapture of Investment Tax Credits.

**Line 7** — Write the total amount of income tax credits passed through to the members included on this return, as shown on their Schedules K-1-P. **Attach** Schedule 1299-A, Tax Subtractions and Credits.

### Step 4: Figure your net replacement tax

Complete this step only if the return includes any trust members.

**Line 11** — Write the total amount of recapture of investment tax credits passed through to members included on this return, as shown on their Schedules K-1-P and K-1-T. **Attach** Schedule 4255.

**Line 13** — Write the total amount of replacement tax investment credit passed through to the members included on this return, as shown on their Schedules K-1-P. **Attach** Form IL-477.

### Step 5: Figure your refund or balance due

**Line 19** — Write the total amount of any subsequent tax payments you made with a previously filed Form IL-1023-C-X, or for any other reason (e.g., responding to a bill). Do not include any penalty and interest you previously paid.

**Line 21** — Write the total amount of any overpayment, credit, or refund (whether received or not) reported on your previously filed Form IL-1023-C or Form IL-1023-C-X. Do not include any interest that you received.

**Line 23** — Follow the instructions on the form. We will calculate any interest that may be due you and include it in your refund check. Any refund may be reduced to satisfy any outstanding liability.

**Note** → Overpayments from Form IL-1023-C-X cannot be credited to next year's return, unless this return is filed before the extended due date of the original return.

**Special Note** → Form IL-1023-C and Form IL-1023-C-X will be retired for tax years ending on or after December 31, 2014, and the amounts previously reported on Form IL-1023-C and Form IL-1023-C-X will be reported on your Form IL-1120-ST or Form IL-1065. If you elect to credit an overpayment on this return to a tax year ending on or after December 31, 2014, you must include this overpayment credit on your IL-1120-ST or Form IL-1065 for tax years ending on or after December 31, 2014.

We do not currently offer direct deposit as a method for receiving a refund from an amended return. Overpayments will be refunded by check.

Also, we are not required to credit your overpayment against any other liability at your request. If you have not made previous arrangements with us to credit your overpayment against another liability, and we refund your overpayment or credit it against a different liability, you may incur additional penalties and interest on your liability.

**Line 24** — Follow the instructions on the form. This is your amount of tax due that must be paid in full if \$1 or more. If you do not wish to calculate penalty and interest, write the amount you are paying on the top of Page 1, complete a payment voucher, Form IL-1023-C-X-V, make your check or money order payable to “**Illinois Department of Revenue,**” and **attach them to the front of this return.** We will compute any penalty or interest due and notify you.

**Note** → We will apply all payments against tax first, penalty second, and interest third.

**Lines 25 through 27** — We will bill you for penalties and interest. If you prefer, you may calculate the penalties you owe on Form IL-2220, Computation of Penalties for Businesses, and write these amounts on the lines provided. For more information see “What are the penalties and interest?” and Publication 103, Penalties and Interest for Illinois Taxes. **If you calculate penalty and interest, be sure that your payment is equal to the amount on Line 27.**

**Note** → Lines 25 and 26 are applicable only if you wish to self-assess late-filing and late-payment penalties on Form IL-2220. If you do not wish to complete Form IL-2220, we will compute any penalty or interest due and notify you.

If you have a balance due on Lines 24 or 27, be sure to **write the amount you are paying on the top of Page 1 of the Form IL-1023-C-X. Complete a payment voucher, Form IL-1023-C-X-V, make your check or money order payable to “Illinois Department of Revenue,” and attach them to the front of this return.**

### Step 6 — Signature, date, and preparer's information

You must sign and date your return. If you do not sign your return, it will not be considered filed and you may be subject to a **nonfiler penalty.**

If you want to allow the preparer listed in this step to discuss this return with us, check the box. This authorization will allow your preparer to answer any questions that arise during the processing of your return, call us with questions about your return, and receive or respond to notices we send. The authorization will automatically end no later than one year after you file your amended return. You may revoke the authorization at any time by calling or writing us.