## Illinois Department of Revenue

RHM-1-X Amended Hotel Operators' Occupation Tax Return

## Identify your business

Account ID: $\qquad$

License no. HM - $\qquad$
Business name

Business address

## Number and street

Check here if your address has changed.
Tell us the liability period for which you are filing this return:
$\square$ Month of:

- 1
$\square$ Quarter ending: $\square$ 1
$\square$ Year: $\qquad$
Is this a final return (you are no longer in business)? $\square$ yes $\square$ no
City State $\quad$ ZIP
Step 1: Figure your taxable base - Figures as they should have been filed1 Total receipts. (Includes all room rental receipts, state, and local tax collected for this reporting period.)

2 Local tax deduction
3 Permanent resident deduction
4 Other deductions (Describe each deduction by item and amount on the lines below)
Example: foreign diplomats: $\$ 1,000.00$, meeting rooms: $\$ 200.00$

|  |  | Total other deductions: 4 |  |
| :--- | :--- | :--- | :--- |
| 5 | Subtraction for MPEA Hotel Tax collected. | 5 | - |
| 6 | Add Lines 2 through 5. This is your total deductions. |  | $\mathbf{7}$ |
| 7 | Subtract Line 6 from Line 1. This is your taxable base. | - |  |
|  |  |  |  |

## Step 2: Figure your total tax - Figures as they should have been filed

$\begin{array}{ll}8 & \text { State tax. Multiply Line } 7 \text { by } .0564 \\ 9 & \text { Chicago taxes. Multiply Line } 7 \text { by } .05235 \\ 10 & \text { Add Lines } 8 \text { and } 9 \text {. This is your total tax. }\end{array}$

## Step 3: Figure your discount - Figures as they should have been filed

11 If you file and pay on time, multiply Line 10 by .021


## Step 4: Figure your payment due - Figures as they should have been filed

12 Subtract Line 11 from Line 10. This is your net tax due.
13 If you collected too much tax, report the amount of excess tax you collected.
14 Add Line 12 and Line 13. This is your tax due.
15 Credit you wish to apply.
16 Subtract Line 15 from Line 14. This is your net tax due.
17 Total amount you paid for this reporting period.
18 If Line 17 is greater than Line 16, figure your overpayment by subtracting Line 16 from Line 17.
19 If Line 17 is less than Line 16, figure your underpayment by subtracting Line 17 from Line 16.
 Pay this amount and make your check payable to "lllinois Department of Revenue."

## Step 5: Check the reason you are filing this amended return

$\square$ I received a Notice of Possible Overpayment or made a computation error that resulted in an overpayment of tax.

- If you checked this box, did you collect the overpaid tax from your customer?
yes
no
- If you checked "yes," did you unconditionally refund the overpaid tax?
$\square$ yes
no
$\square$ I made a computation error that resulted in underpayment of tax.
$\square$ I made an error on a schedule or attachment.
$\square$ I should have taken a deduction for
The original License no. was incorrect. The incorrect License no. is HM-
The original reporting period was incorrect. The incorrect reporting period is
$\square$ Other. Please explain.


## Step 6: Sign below

Under penalties of perjury, I state that I have examined this return and, to the best of my knowledge, it is true, correct, and complete. The information in this return is taken from the records of the business for which it is filed.


Preparer's signature


