

**RCOA-1 Coin-Operated Amusement Device Tax Decal Order Form**

**Read this information first** - A \$30 tax decal must be purchased annually on or before July 31st for each qualifying coin-operated amusement device (COAD) and redemption machine you operate/display to be played/operated by the public at a place you either own or lease. **Warnings:** 1) If you operate/display these COAD and redemption machines without tax decals, you will be subject to a penalty and the machines may be seized. 2) The Video Gaming Act provides that certain simulated gaming devices are subject to seizure, confiscation, and destruction under the act, even if the devices are operated for amusement only and bear a current Coin-Operated Amusement Device decal.

\*See the Form RCOA-1 instructions for more information.

**Note:** You must be registered with the Illinois Department of Revenue to receive COAD decals. You can register electronically using MyTax Illinois at [mytax.illinois.gov](http://mytax.illinois.gov), email a completed [Form REG-1](#) to [REV.CRD@Illinois.gov](mailto:REV.CRD@Illinois.gov), or attach and mail it with Form RCOA-1.

**Step 1: Identify your business**

- 1 Name: \_\_\_\_\_
- 2 Address: \_\_\_\_\_  
Number and street  
City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_
- 3 ☐ Check here if your address has changed.
- 4 Account ID: \_\_\_\_\_
- 5 FEIN: \_\_\_\_\_ - \_\_\_\_\_  
Federal Employer Identification number
- 6 Social Security number (if no FEIN): \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_
- 7 License number: **AD** - \_\_\_\_\_

**Step 2: Tell us the number of tax decals you are ordering**

- 8 Enter the number of tax decals you need to order on the line next to the type of machine for which you are ordering tax decals.  
**Note:** You must also complete and attach Form RCOA-1-A to identify each machine for which you are ordering a tax decal.
- |    |   |
|----|---|
| 8a | _____ jukeboxes   |
| 8b | _____ mechanical rides  |
| 8c | _____ pinballs  |
| 8d | _____ pool games  |
| 8e | _____ redemption machines                                     |
| 8f | _____ shuffleboards   |
| 8g | _____ video games - amusement (e.g., Pac Man, Golf)           |
| 8h | _____ video games - simulated gaming (e.g., poker, blackjack) |
| 8i | _____ other (brief description)                               |

- 9 **Add Line 8a through 8i.** This is the total number of tax decals you need to order (Step 4, Line 11). **9** \_\_\_\_\_

**Step 3: Tell us the tax year for which you are ordering tax decals**

- 10 August 1, 20\_\_\_\_ to July 31, 20\_\_\_\_  
Year Year

**Step 4: Figure your tax**

- |    |   |    |          |
|----|---|----|----------|
| 11 | Number of tax decals you need to order (the total number from Step 2, Line 9).  | 11 | _____    |
| 12 | Multiply Line 11 by \$30.   | 12 | \$ _____ |
| 13 | Penalty (if applicable). See instructions.  | 13 | \$ _____ |
| 14 | Add Lines 12 and 13. This amount is your total tax and penalty.   | 14 | \$ _____ |
| 15 | Enter the amount of credit you wish to apply.   | 15 | \$ _____ |
| 16 | Subtract Line 15 from Line 14. This is the total amount due.<br>Make your check payable to "Illinois Department of Revenue (COAD)." | 16 | \$ _____ |

**Step 5: Sign below**

Under penalties of perjury, I state that I have examined this information and, to the best of my knowledge, it is true, correct, and complete.

Signature \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_  
Daytime telephone Date \_\_\_\_\_

**Step 6: Mail your order form or file electronically at [mytax.illinois.gov](http://mytax.illinois.gov)**

Mail your completed Form RCOA-1, Form RCOA-1-A, and payment to us at  
**SPRINGFIELD CASHIERING OPERATIONS SECTION (COAD)**  
**ILLINOIS DEPARTMENT OF REVENUE**  
**PO BOX 19018**  
**SPRINGFIELD IL 62794-9018**

Do not write below this line.

Decal no. \_\_\_\_\_ Date issued \_\_\_\_/\_\_\_\_/\_\_\_\_ Clerk ID \_\_\_\_\_