
General Information

Who must file Form CMFT-2-X?

You must file Form CMFT-2-X, Amended Multiple-Site Form, if you need to change information or figures that you filed on your original Form CMFT-2. You may either

- photocopy your preprinted Form CMFT-2 and make your changes on that form; or
- fill out Form CMFT-2-X for only those locations whose information you are changing.

If you fill out Form CMFT-2-X, follow these instructions:

Write your Illinois account ID, business name, and reporting period you are amending on this form.

Write the location code of the site if you know it.

Write the name and address of the site.

Follow the step-by-step instructions for each site for whose figures or information you are changing.

Step-By-Step Instructions

Note: When completing this form, round your dollar amounts to the nearest whole dollar by dropping amounts less than 50 cents and increasing amounts of 50 cents or more to the next higher dollar.

Write the name and address of the site.

Write the location code of the site if you know it.

Write the appropriate tax rate for your location on the lines provided.

Note: If you are reducing the amount originally reported to zero, write zero on the line. Leaving the line blank may delay processing of your return.

Figure the tax due for each site

Line 4 Number of gallons

For each site whose figures or information you are changing, write the amount of the taxable gallons (after deductions) subject to County Motor Fuel Tax. Do not include tax.

Line 5 Tax due

Multiply each amount on Line 4 by the correct tax rate. If your original return is not preprinted with the correct tax rate, write or call us at 1 800 732-8866 or 217 782-3336, call our TDD-telecommunications device for the deaf at 1 800 544-5304, or visit our web site at tax.illinois.gov.

