

 **Illinois Department of Revenue**
EZ-1 Building Materials Exemption Certification

Step 1: Identify the seller

The seller must keep this certificate.

Name _____

Address _____
Number and street

Phone (_____) _____

City _____ State _____ ZIP _____

Step 2: Identify the certificate holder

Name _____

Phone (_____) _____

Address _____
Number and street

Date of purchase ____/____/____
Month Day Year

City _____ State _____ ZIP _____

Building materials exemption certificate number:

Step 3: Location or address of the real estate into which building materials will be permanently incorporated

Name of Zone or High Impact Business _____

Project Name _____

Location _____

Address _____
Number and street

OR

City _____ State _____ ZIP _____

Step 4: Identify the building materials you are purchasing

Description of building materials purchased _____

Step 5: Sign below

I certify that the building materials described above will be permanently incorporated into real estate in the location indicated above as rehabilitation, renovation, and/or new construction for this project.

Purchaser's signature _____

Date ____/____/____

Note: It is the seller's responsibility to verify that the certificate holder's building materials exemption certificate number is valid and active. You can confirm this by using the "Verify Building Materials Exemption Certificates" tool at our website at tax.illinois.gov. Click on the "Business Incentives and Building Materials Exemption Certification" link for access to all tools and information regarding these exemptions, including Informational Bulletin FY 2013-16.