



# Schedule GA-1

Attach to Form RMFT-5

## Motor Fuel Tax Alcohol, Compressed Gases, or 1-K Kerosene Sold in Illinois as Motor Fuel

### Step 1: Complete the following information

Company name \_\_\_\_\_

Your license number \_\_\_\_\_

Reporting period      /      /       
Month Year

Check the product type you are listing on this page.

- LP gas
- Alcohol
- 1-k kerosene
- Other (specify: \_\_\_\_\_)

### Step 2: Report your tax-paid sales

1	2	3	4	5	6	7	8	9
Invoice date (month, day, year)	Invoice number	Name of carrier	Bill of lading or manifest number	Name of purchaser	Origin (Illinois cities only)	Destination (Illinois cities only)	Purchaser's license number	Invoiced gallons
1	/  /							
2	/  /							
3	/  /							
4	/  /							
5	/  /							
6	/  /							
7	/  /							
8	/  /							
9	/  /							
10	/  /							

11 Add the invoiced gallons in Column 9, Lines 1 through 10, and write the total here.

11 \_\_\_\_\_

12 If you are filing only one Schedule GA-1, write the amount from Line 11 here.

12 \_\_\_\_\_

If you are reporting

- LP gas, alcohol, or combustible gases, also write this amount on Form RMFT-5, Line 2c, Column 1.
- 1-k kerosene, also write this amount on Form RMFT-5, Line 2c, Column 2.

If you are filing more than one Schedule GA-1, see instructions.



## General Instructions

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### Which products must be reported on this schedule?

The products that must be reported on this schedule include alcohol, all combustible gases (*e.g.*, liquid natural gas, compressed natural gas), and 1-k kerosene used or sold for highway purposes. Do not report any type of kerosene other than 1-k kerosene on this schedule.

### When do I file this schedule?

You must file Schedule GA-1 with Form RMFT-5.

### What records must I keep?

You are required by law to keep books and records showing all purchases, receipts, losses through any cause, sales, distributions, and use of fuels.

### What if I need additional assistance?

If you have questions about this schedule, write to us at Motor Fuel Tax, Illinois Department of Revenue, P.O. Box 19477, Springfield, Illinois 62794-9477, or call our Springfield office weekdays between 8 a.m. and 4:30 p.m. at 217 782-2291.

## Step-by-Step Instructions

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### Step 1: Complete the following information

Write your company name, your license number, and the period for which you are reporting. Check the box next to the product type you are listing on this page. Report one product type only per page.

### Step 2: Report your tax-paid sales

#### Lines 1 through 10 —

**Column 1** - Write the month, day, and year of the invoice.

**Column 2** - Write the invoice number.

**Column 3** - Write the carrier's complete business name.

**Column 4** - Write the bill of lading or manifest number.

**Column 5** - Write the purchaser's complete name.

**Column 6** - Write the name of the Illinois city from which the fuel product originated.

**Column 7** - Write the name of the Illinois city to which the fuel product was delivered.

**Column 8** - Write the purchaser's Illinois license number. If the product was sold to a retail outlet, write "RO."

**Column 9** - Write the number of invoiced gallons.

**Line 11** - Add the invoiced gallons reported in Column 9, Lines 1 through 10.

**Line 12** - If you are filing more than one Schedule GA-1, group together all Schedules GA-1 that report

- LP gas, alcohol, and combustible gases. Add Lines 11 from this group, and write the total on Line 12 of the last page. Also write this amount on Form RMFT-5, Line 2c, Column 1.
- 1-k kerosene. Add Lines 11 from this group, and write the total on Line 12 of the last page. Also write this amount on Form RMFT-5, Line 2c, Column 2.