



IL-4506-F Request for Copy of Fraudulent Tax Return

Read this information first

When should I complete this form?

You should complete this form if you need a copy of an Illinois Individual Income Tax return that you believe was fraudulently filed using your name and Social Security number (SSN) or the name and SSN of a taxpayer for whom you are authorized to request tax information.

Note: You, or the taxpayer you represent, must be listed as the primary taxpayer or the spouse on a married filing jointly return in order to request a copy of a fraudulently filed tax return.

Step 1: Provide taxpayer information

1 _____
Social Security number (SSN) used on fraudulent return

3 _____
Street address

2 _____
Name of taxpayer on fraudulent return

City, state, and ZIP Code

Step 2: Provide requestor information

- 4 What is your relationship to the taxpayer named in Step 1?
- Self (you are the taxpayer or spouse on jointly filed return)
 - Parent or guardian of a minor child
 - Representative named on Form IL-2848, Power of Attorney
 - Guardian, executor, or representative named on court documents

5 _____
Requestor's Social Security number (if different than the SSN on Line 1)

Requestor's name

Mailing address where the documents should be sent

City, state, and ZIP Code where the documents should be sent
()

Requestor's daytime phone number

Note: The person making this request must provide a copy of a government-issued identification and, if you are not the taxpayer, documents demonstrating your authority to receive the requested tax information.

Step 3: Provide tax document information

6 Which individual income tax form are you requesting? Form IL-1040 Form IL-1040-X

7 Enter the tax year(s) of Form IL-1040 you are requesting? _____

8 Have you filed Form IL-1040 or IL-1040-X for the tax year(s) in question? Yes No

If yes, answer questions a and b with the information from the Illinois return you filed.

a What is the Adjusted Gross income (AGI) entered on Form IL-1040, Step 1, Line 1? **8a** _____

b What is the overpayment or amount you owe? See Instructions. **8b** _____

9 Provide an explanation of the identity theft issue, how it impacts your tax account, when you became aware of it and provide relevant dates. If needed, attach additional information and/or pages to this form.

Step 4: Sign below

I declare that I am either the taxpayer identified on Line 2, or a person authorized to obtain the information requested. I acknowledge that the Illinois Department of Revenue (IDOR) will release the tax information requested to a person other than the taxpayer only as authorized by law, and that IDOR has no control over that person's use of the information.

Requestor's signature

Requestor's name (please print)

Date

Note:

- ▶ You must enclose a copy of your government-issued identification and, if you are not the taxpayer named in Step 1, documents demonstrating your authority to receive the requested tax information.
- ▶ If you believe that you are a victim of identity theft and have not been previously notified by the Illinois Department of Revenue, please submit form IL-425 or federal form 14039 along with this request.

Do not write below this line.

Processed by: _____ Date: _____

Batch number: _____

Mail this form to:

RECORDS MANAGEMENT DIVISION 2-200
ILLINOIS DEPARTMENT OF REVENUE
PO BOX 19014
SPRINGFIELD IL 62794-9014

Form IL-4506-F Instructions

General Information

Form IL-4506-F allows a taxpayer or a person authorized to obtain the taxpayer's tax information to request a redacted copy (one with some information blacked-out) of a fraudulent tax return that was filed using the taxpayer's name and Social Security number (SSN).

What should I provide with this form?

If you are the person whose name and SSN was used to file the fraudulent return, you must submit a copy of a government-issued identification such as

- a driver's license,
- a passport, or
- another government-issued form of identification.

If you are authorized to request tax information for the person whose name and SSN was used to file the fraudulent return, you must submit a copy of your government-issued identification and a copy of the documents demonstrating your authority to receive the requested tax information such as

- ▶ your minor child's birth certificate, adoption record, or a court document showing you are the parent or guardian of the minor child whose name and SSN was used to file the fraudulent return,
- ▶ a completed Illinois Form IL-2848, Power of Attorney, if you are the representative for the person whose name and SSN was used to file the fraudulent return, or
- ▶ a court document showing you were appointed guardian, executor, or personal representative for the person whose name and SSN was used to file the fraudulent return.

Who can obtain a copy of a fraudulently filed tax return?

The primary taxpayer (or the spouse on a married filing jointly return) can obtain a redacted copy of a tax return that was fraudulently filed using the name and SSN of the primary taxpayer or spouse. A person authorized to obtain the taxpayer's tax information can also request a redacted copy of a tax return that was fraudulently filed using the taxpayer's name and SSN.

What information is required for a taxpayer to request a copy of a fraudulently filed tax return?

The primary taxpayer (or the spouse on a married filing jointly return) must submit a copy of a government-issued identification such as

- a driver's license,
- a passport, or
- another government-issued form of identification.

What information is required for a person authorized to obtain a taxpayer's tax information to request a copy of a fraudulently filed tax return?

The person authorized to request tax information for the taxpayer whose name and SSN was used to file the fraudulent return must submit a copy of a government-issued identification and a copy of the documents demonstrating the authority to receive the requested tax information such as

- ▶ a minor child's birth certificate, adoption record, or court documents showing the person as the parent or guardian of the minor child whose name and SSN was used to file the fraudulent return,
- ▶ a completed Illinois Form IL-2848, Power of Attorney, if the person is a representative for the taxpayer whose name and SSN was used to file the fraudulent return, or
- ▶ a court document showing the person was appointed guardian, executor, or personal representative for the taxpayer whose name and SSN was used to file the fraudulent return.

How long will it take to receive a copy of the fraudulent return?

Many factors can affect the time required to fulfill a request. One factor is whether there are any open, unresolved issues with the tax return requested. Any issues must be resolved before we can provide a copy of the tax return. We will acknowledge each request within 30 days from the date it was received.

Why is some information on the return redacted?

We may disclose information from a fraudulent return to a person whose name and SSN are listed as the primary taxpayer or the spouse when the disclosure does not seriously impair state tax administration. Some information on the fraudulent return will be redacted or partially redacted, but there will be enough data to determine how the taxpayer's personal information was used.

Step-by-Step Instructions

Step 1: Provide taxpayer information

Line 1 - Enter the Social Security number (SSN) of the primary taxpayer or spouse used on the fraudulently filed tax return.

Line 2 - Enter the full name of the primary taxpayer or spouse used on the fraudulently filed tax return.

Line 3 - Enter the street address, city, state, and ZIP code of the taxpayer named on Line 2.

Step 2: Provide requestor information

Note: The requestor is the person completing this request for a copy of the fraudulently filed return.

Line 4 - Check the box that describes your relationship to the taxpayer named in Step 1.

Line 5 - Complete the following fields:

- Enter your SSN if you did not check the "self" box on Line 4.
- Enter your full name if you did not check the "self" box on Line 4.
- Enter the mailing address, city, state, and ZIP code where we should send the tax information you are requesting.
- Enter a daytime phone number so we can contact you if necessary.

Step 3: Provide tax document information

Line 6 - Check the box next to the individual income tax form you are requesting.

Line 7 - Enter the tax year or years of the individual income tax form you are requesting.

Note: You can request a copy of fraudulently filed tax returns for the current tax year and any returns filed in the previous three years.

Line 8 - Enter the requested information from your Form IL-1040 or IL-1040-X, for each year you are requesting if filed.

Note: For Line 8b, refer to the overpayment line or amount you owe line from your return. The line numbers may be different depending on the year of the return you are reporting.

Line 9 - Enter additional information about the identity theft issue.

Step 4: Sign below

You must sign, print your name, and date your request.

Mail this form to:

RECORDS MANAGEMENT DIVISION 2-200
ILLINOIS DEPARTMENT OF REVENUE
PO BOX 19014
SPRINGFIELD IL 62794-9014