

# Schedule G Instructions

## General Information

## Step-by-Step Instructions

### What is reported on this schedule?

You must file Schedule G, Tax-paid Inventory, to report either purchased or returned alcoholic liquors upon which the tax was paid, from

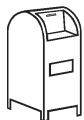
- retailers,
- distributors, or
- manufacturers,

### When and where do I file?

You must file Schedule G with Form RL-26, Liquor Revenue Return, on or before the fifteenth day of each month for the preceding month.

If you need to correct a previously filed Form RL-26, you must file Form RL-26-X, Amended Liquor Revenue Return, and all completed schedules.

All completed returns and attachments must be mailed to



**ALCOHOL, TOBACCO AND FUEL DIVISION  
ILLINOIS DEPARTMENT OF REVENUE  
PO BOX 19019  
SPRINGFIELD IL 62794-9019**

### What if I need assistance?

If you have questions about Schedule G, call us weekdays from 8:00 a.m. to 4:30 p.m. at **217 782-6045** or write to us at the address listed above.

### Step 1: Identify your business

Write your business' name, address, License number, and Account ID.

Tell us the tax period for which you are filing this schedule.

### Step 2: Tell us about your tax-paid inventory

You must provide the invoice number (include the invoice date) and FEIN of whom you received inventory from.

**Note:** To support purchases you made from other licensed manufacturers and importing distributors, you must attach invoices that show the Illinois Liquor Tax was paid.

Tell us the name and address of whom you received inventory from.

Report the total actual **wine** gallonage equivalent for each class of alcoholic liquor per invoice number.

### Grand total:

If you are filing only one page, copy the "**Page subtotal**" amounts to the "**Grand total**" lines.

If you are filing multiple pages, add all "**Page subtotals**" together for each liquor class and write each sum on the appropriate "**Grand total**" line on the last page.

You must also write the "**Grand total**" amount on Form RL-26, **Line 11c and Line 22**

RL-26-G (R-04/12)

This form is authorized by the Liquor Control Act of 1934. Disclosure of this information is REQUIRED. Failure to provide information could result in a penalty. This form has been approved by the Forms Management Center. IL-492-1498

