
General Information

Who should file Form ART-2-X?

You should file Form ART-2-X, Amended Multiple Site Form, if you need to change information or figures that you previously reported on your original Form ART-2.

How do I amend information previously reported?

Only list the locations that require a change to information or figures you previously reported. For those locations with no changes, the most recent figures filed will be used.

How do I round figures to the nearest dollar?

Drop amounts of less than 50 cents, and increase amounts of 50 cents or more to the next higher dollar.

What if I need help?

If you need help, visit our Taxpayer Answer Center, available on our website at tax.illinois.gov. If you cannot find the answer to your question, you can email the Department from the Taxpayer Answer Center. You can also call the Illinois Department of Revenue at **1 800 732-8866** or **217 782-3336** or call our TDD-telecommunications device for the deaf at **1 800 544-5304**.

Step-By-Step Instructions

Site where the taxable rentals were made or site for which Automobile Renting Use Tax is being paid.

Enter your Illinois account ID, business name, and the reporting period you are amending.

Identify the location code, site name, site address, city, state, and ZIP Code of the site(s) that require a change.

For all Lines 4a through 11b: If you are reducing the amount originally reported to zero, enter zero on the line. Leaving the line blank may delay the processing of your return.

Enter the appropriate tax rate for your location on the lines provided.

Figure the tax due for each site

Line 4a Only list the site you are amending. Enter the amount of receipts subject to state Automobile Renting Occupation and Use Tax.

Line 4b Multiply Line 4a by the state rate for that location.

Line 9 Multiply Line 4a by the rate of local tax for each site.

Line 10 If applicable, multiply Line 4a by the rate of mass transit tax for each site.

Line 11a Complete the following worksheet for each site you are changing that is located in Cook County.

- 1 Enter your Cook County receipts. _____
- 2 Enter your livery and taxi receipts included in Line 1. _____
- 3 Subtract Line 2 from Line 1 and enter that amount here and on Line 11a of the ART-2-X. _____

Line 11b Multiply Line 11a by the rate of Metropolitan Pier and Exposition Authority (MPEA) Tax for that location.